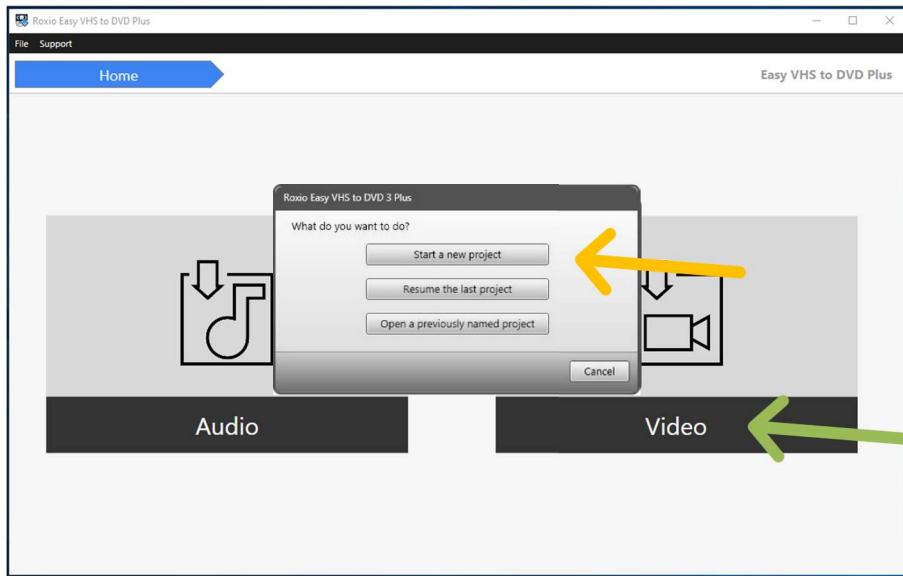# Roxio Easy VHS to DVD Instructions
Salem Public Library
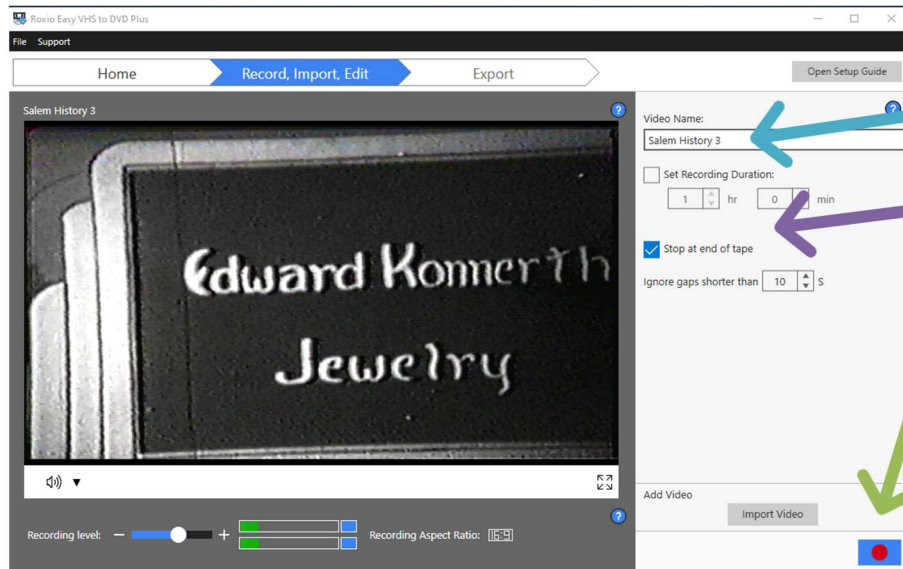

Step 1. Start Easy VHS to DVD by double-clicking the Easy VHS to DVD icon on the computer desktop.

Step 2. Insert the first VHS tape. Fast-forward or rewind the tape to the position where you want to begin recording.

Step 3. Click Video option.
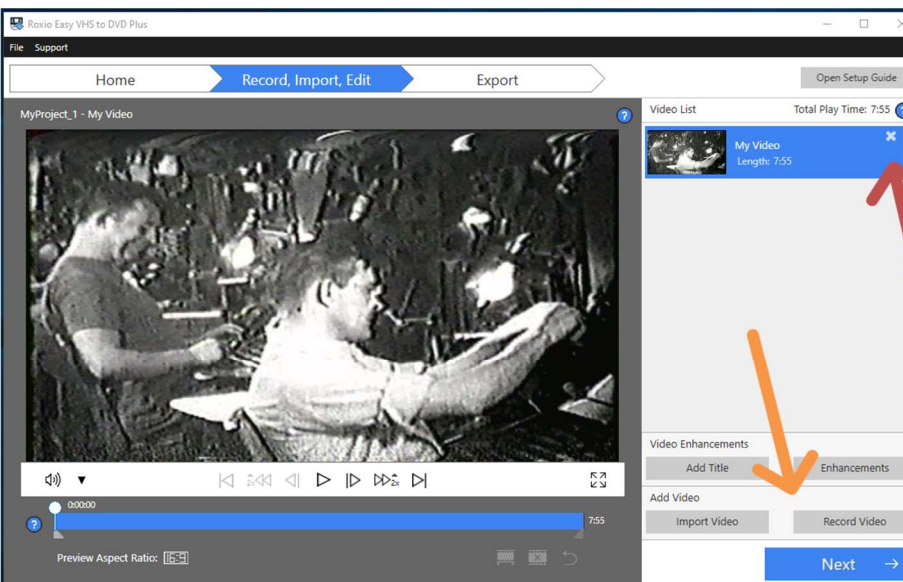
Step 4. Click Start a new project.

Step 5. In the Video Name box, give your recording a title.
Step 6. Then, complete more settings like Recording Duration, stop at end of tape, or/and Ignore gaps shorter than, etc.
Step 7. Click the Record button in the lower right-hand corner.
Step 8. Press the Play button on the VCR.
Step 9. Click the Stop button when you are done recording.

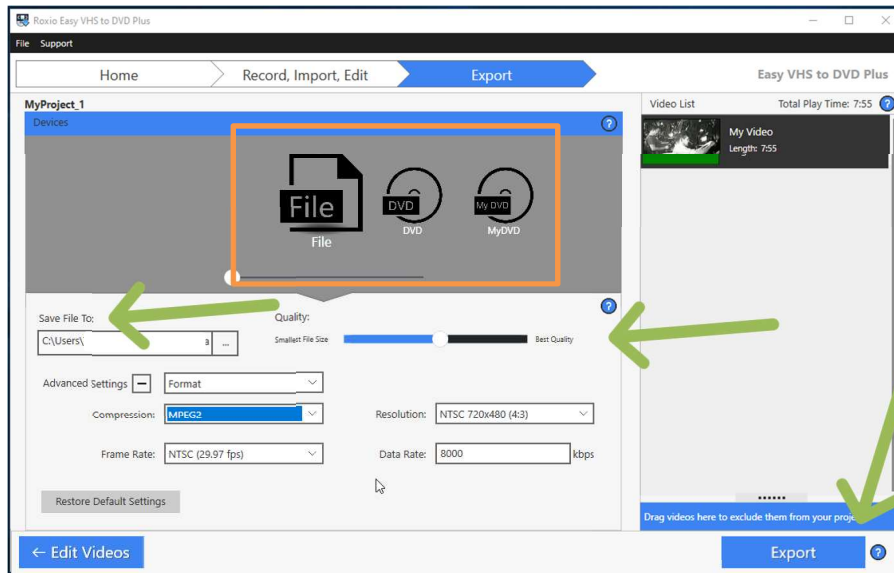**Step 10.** If you want to record another video, in the Add Video area, click the Record Video button.
Step 11. Insert the next tape in the VCR, or reset the current tape to the desired starting position.
Step 12. After recording your final clip, review the video list. Use the Remove buttons to delete any clips you do not want to keep.
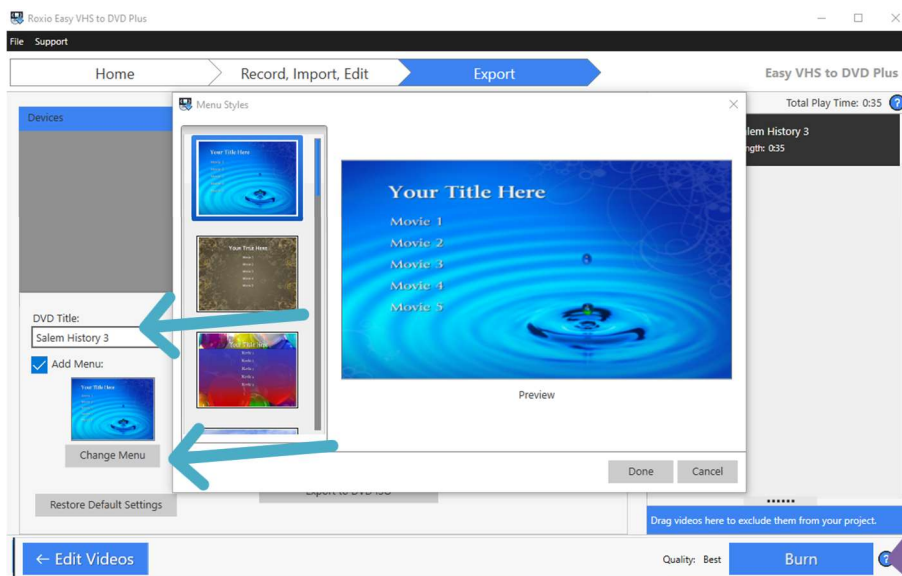**Step 13.** Click Next to go to the Export tab.

Roxio Easy VHS to DVD Instructions
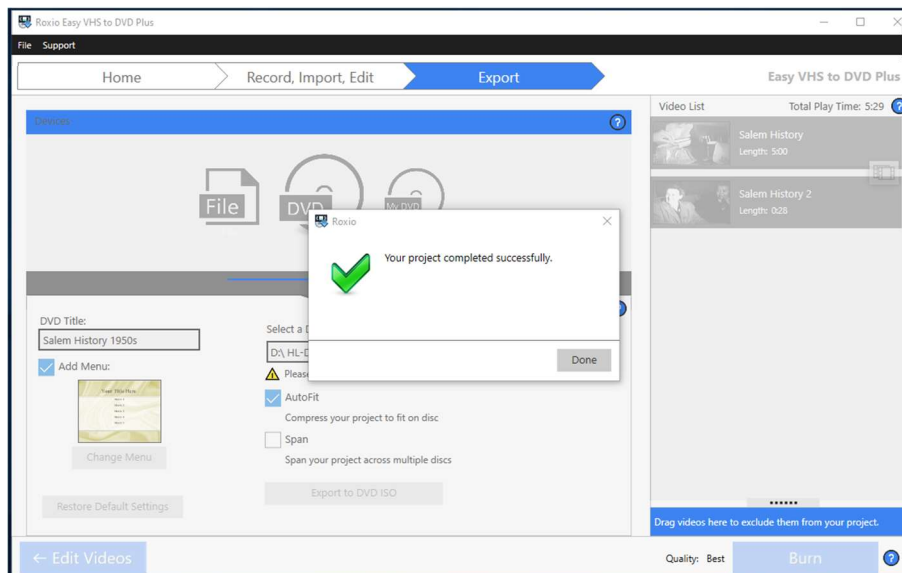Salem Public Library

Step 14. Choose an export option from the Devices area.
Step 15. If you choose File, set the Quality slider, change save destination to your Flash Drive and click the Export button.

Step 16. To burn VHS video to DVD, you need to enter a DVD Title, select Add Menu and then click Change Menu to choose a menu style.
Step 17. If you selected an optical drive, and have a recordable DVD inserted, click the Burn button.

Please Remember to take your DVD or Flash Drive and your VHS tape!