## Thank you for your interest in supporting Salem Public Library.

Gifts to the library are made for a variety of purposes – to provide general benefit to the community, to recognize or memorialize a special person or event, or to honor someone celebrating a milestone. Whatever your reason for considering a gift to Salem Public Library, we thank you. Below you will find information about the most common types of gifts received by the library. If you have questions or if you do not find a category of gift that fits your plans please speak with a staff member so we can assist you further.

## Make a gift to purchase a book in honor or memory of someone:

Monetary donations can be used to honor individuals by purchasing books or other library materials. You may honor both living and deceased individuals.

## Make a gift to sponsor library programming:

Donations can be used to honor individuals by underwriting the cost of speakers and programs at the library.

## Make a gift to fund capital purchases at the library:

Maintaining our beautiful building requires a significant financial commitment. Donors may elect to designate their gifts be used toward either general or specific capital improvement projects. Please speak with library administration about particular needs in this area.

Salem Public Library 821 E. State St. Salem, OH 44460

#### **Hours:**

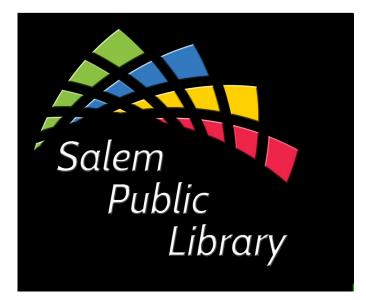
Mon. & Wed..
9AM - 8:30PM
Tues. Thurs
Fri. & Sat.
9AM - 6PM
Sun.
1PM - 5PM
(Sept. - May)

#### **Contact Us**

330-332-0042 email: library@salem.lib.oh.us www.salem.lib.oh.us

# Tributes & Memorials

A gift to Salem Public Library is a great way to honor life's milestones and to memorialize a special person.



### Gift Worksheet

Date	In Memory of ( ) In Honor of ( )
Donor's name	<del></del> -
Donor's address	
	Title of item or subject if donor wishes to specify
Donor's phone number	(subject to library approval)
Amount contributed \$	
Donor wording (the wording to be used on the memorial plate)	Name and address of person to be notified of gift (person honored, next of kin, etc.)
Administrative use only:	
Date acknowledgement is sent to donor:	Date notice is sent to person honored/next of kin:
Date item is received and plated:	Date recorded:
Cash/Check (ck #)	Staff initials
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